

Dates have been set for the following learning and development events and attendance for all Members of the Authority is essential or desirable.

| ESSENTIAL LEARNING & DEVELOPMENT | | | | | |
|---|---------------------------------|-----------------|------------------------------------|---|--|
| Course Event/Title | Date | Duration | Type | Current Lead | Notes |
| Climate Change | 23/02/2024 | 3 Hours | Development | Information Manager | |
| Annual Members' Tour | 21/06/24 | Approx 7 hours | Development | Customer and Democratic Support Manager | Includes planning issues |
| Planning Training | 20/09/2024 and 18/10/2024 | 4 hours | Progressing Business & Development | Head of Planning | All Members must attend one of the sessions to participate in decisions relating to planning matters and gain a better understanding of the development management issues facing the Authority in its role as Planning Authority for the National Park. |
| Member Workshop - People Management and Finance | 11/10/24 | 3 hours | Progressing Business | People Manager and Finance Manager | First of two workshops regarding planning Authority finances. |
| Member Workshop - Finance | 15/11/24 | 3 hours | Progressing Business | Finance Manager | Second of two workshops regarding planning Authority finances. |

The following learning and development events are designed specifically for new Authority Members and form part of the Induction process

| NEW MEMBER INDUCTION | | | | | | |
|--|---|---|----------------------|-------------|---|---|
| Course Event/Title | Attendance | Date | Duration | Type | Current Lead | Notes |
| <p>An Introduction to the Peak District National Park Authority (Strategy)</p> <p>and</p> <p>Getting started as a Member – An Introduction to the role of a Member and necessary processes</p> | Essential for new Members only | To be confirmed – usually in June | 3 hours in total | Development | Customer and Democratic Support Manager | <p>Meeting with Chief Executive and Chair of the Authority for new Members</p> <p>and</p> <p>Introduction to Committee procedures, codes, protocols and processes for new Members plus handover of IT equipment.</p> |
| National Parks UK New Members Induction | Desirable – for Members appointed within the last 18 months | Usually held between September and November each year | 15 hours residential | Development | Customer and Democratic Support Manager | The session is an annual event, hosted by different National Parks and all new Members are encouraged to attend. This year it is being held from 8 th to 10 th November 2022, organised and hosted by Northumberland NPA. |

The final section lists areas for learning and development that have been identified by Authority Members as development needs. **All Members are invited to look down the list and email democraticandlegalsupport@peakdistrict.gov.uk with their choice of up to three topics that they would be interested in participating in by Friday 15 December 2023.** The method of delivery will depend upon the number of Members who express an interest, (in this section a date is only given where a session has already been organised).

OPTIONAL LEARNING AND DEVELOPMENT CHOICES – SPLIT INTO FOUR AREAS:

| DEVELOPING SKILLS | | | | |
|--|--|--------------------|---|---|
| Course Event/Title | Estimated Duration | Type | Current Lead | Notes |
| <p>A number of online development skills courses are available these include:</p> <ul style="list-style-type: none"> • Managing your priorities • Resilience • Meeting Skills • Plain English • Conference call etiquette • Questioning Techniques • Equality and Diversity • *National Park Induction | <p>Various</p> <p>20 – 60 minutes per module</p> | <p>Development</p> | <p>Customer and Democratic Support Senior Advisor</p> | <p>These are facilitated by ELMS modules (online learning system).</p> <p>*Note the induction module is aimed at new staff but includes information useful to new Members.</p> <p>Please contact the Democratic and Legal Support Team if you have a request which is not listed.</p> |

GOVERNANCE PERFORMANCE & SCRUTINY

| Course Event/Title | Estimated Duration | Type | Current Lead | Notes |
|---|--------------------|----------|---|---|
| Code of Conduct and Role of Authority | 2 hours | Learning | Customer and Democratic Support Manager | Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great |
| National Park Management Plan, Authority Plan and Business Planning | 2 hours | Learning | Information Manager | Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great |
| National Park Finance and Financial Planning | 3 hours | Learning | Finance Manager | Provided by in-house small group sessions or 1-1 sessions or may be considered for a larger workshop if interest is great |
| Dealing with Complaints | 1 hour | Learning | Customer and Democratic Support Manager | Provided by in-house 1-1 sessions or small group sessions |

STRATEGIC & EXTERNAL LEADERSHIP

| Course Event/Title | Estimated Duration | Type | Current Lead | Notes |
|------------------------------|------------------------------------|-------------|---|---|
| National Parks UK Conference | In 2022 this was held over 3 days. | Development | Customer and Democratic Support Manager | Attendance agreed in consultation with the Chair of Authority – 3 Members plus Chief Executive. This session is an annual event hosted by different National Parks and this year it was held on 27-29 September, organised and hosted by Exmoor NPA |

IMPROVING KNOWLEDGE OF THE WORK OF THE NATIONAL PARK AUTHORITY (LINKED TO NPMP AND AUTHORITY PLAN AIMS)

| Course Event/Title | Estimated Duration | Type | Current Lead | Notes |
|--|---------------------------|----------------------|--|--|
| CLIMATE CHANGE | | | | |
| Moors for the Future | 3 hours | Learning | Moors for the Future Partnership Manager | Can only be provided if sufficient Members interested i.e.not available as individual sessions. A walk across the Nature for Climate funded site at Snailsden and a discussion of the challenges and opportunities of bringing large moorland estates to a resilient condition and how the Authority can best work with partners to achieve this. |
| Transport Issues in the National Park | 2 hours | Learning | Head of Planning and/or Transport Policy Planner | Provided by in-house 1-1 or small group sessions. |
| Approaches to Climate Change | 3 hours | Progressing Business | Information Manager and/or Policy & Communities Manager | Provided by in-house 1-1 or small group sessions. |
| LANDSCAPE AND NATURE RECOVERY | | | | |
| Land Management and Nature Recovery | 2 - 3 hours | Learning | Head of Landscape and Engagement and/or Land and Nature Manager | Provided by in-house 1-1 or small group sessions. Includes learning about land management, key habitats, species and landscapes. May also involve the opportunity to accompany an ecologist or farm advisor visit. |
| Archaeology, Historic Buildings and Tree Conservation in the National Park | 3 – 5 hours | Learning | Cultural Heritage Manager/Conservation Officer/Tree Conservation Officer | Provided by in-house 1-1 or small group sessions. Includes the chance for site visits, including when possible visit to archaeology excavation site, listed buildings, conservation areas and forestry sites. |

| Course Event/Title | Estimated Duration | Type | Current Lead | Notes |
|------------------------------------|--------------------|----------|---|--|
| WELCOMING PLACE | | | | |
| The Role of Rangers | 3 hours | Learning | Head of Landscape and Engagement and/or Ranger Team Manager | Provided by in-house 1-1 or small group sessions. May involve shadowing opportunity. |
| Engaging Diverse Audiences | 2 hours | Learning | Head of Landscape and Engagement and/or Engagement Manager | Provided by in-house 1-1 or small group sessions. Includes understanding the different tools and health and well being interventions used to engage young people and communities. |
| THRIVING COMMUNITIES | | | | |
| Affordable Housing | 2 hours | Learning | Head of Planning and/or Policy & Communities Manager | Provided by in-house 1-1 or small group sessions. |
| Approaches to Engaging Communities | 2 hours | Learning | Policy & Communities Manager | Provided by in-house 1-1 or small group sessions. |
| ENABLING DELIVERY | | | | |
| Access and Rights of Way | 2 hours | Learning | Engagement Ranger Team Leader Access and Rights of Way | Provided by in-house 1-1 or small group sessions. |
| Management of Authority Assets | 3 hours | Learning | Head of Assets and Enterprise | Provided by in-house 1-1 or small group sessions. Includes an outline of the scope of the Authority's assets, current asset management arrangements and approach to developing an asset management plan. |
| PDNPA Volunteering Masterclass | 2 hours | Learning | People Team Manager and/or Volunteer Manager | Can only be provided if sufficient Members interested ie not available as individual sessions. Aim of session: To give an overview of our volunteering strategy, the volunteer journey and to demonstrate how our volunteering offer in the PDNPA can add enormous value to our work and meet the needs of new audiences. |